

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 323-0284



July 10, 1981

ALL-COUNTY LETTER NO. 81-72

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: AFDC STAFF DEVELOPMENT FUNDING

REFERENCE:

This is to inform you of the recent changes in Staff Development funding policies brought about by Federal Title IV-A training regulations.

Effective July 1, 1981, the salaries and benefits of County Welfare Department staff attending a full-time "initial in-service" induction training program relative to the AFDC-FG/U and AFDC-FC Programs of at least one week will be eligible for reimbursement as a Staff Development cost.

This includes employees who are newly hired by the department as well as staff who have been newly assigned to the AFDC Programs, i.e., clericals promoted to Eligibility Worker positions, or staff reassigned from another part of the department who have not previously worked in the AFDC Programs. The costs of these staff are to be claimed in Staff Development, Group IV, 2, Direct Trainee Personal Services, on the DFA 325.2.

The counties are advised that while the trainees are being claimed as a staff development cost they are not to be responsible or assigned any Agency duties and will not complete the DFA 43, Eligibility Worker Time Study.

In addition to the above change, federal regulations no longer provide for 75 percent federal Staff Development funding for salaries and benefits of county staff attending an in-service training program, (i.e., retraining, program changes, etc.) other than the initial induction training. However, these costs are eligible for reimbursement as normal administrative costs.

These changes only apply to the counties' AFDC training programs, all other claiming instructions contained in ACL 79-37, dated June 25, 1979, and ACL 80-58, dated September 29, 1980, remain in effect.

All questions concerning this letter should be directed to your Fiscal Consultant at 916/323-2070.

Sincerely,

A handwritten signature in dark ink, appearing to read "Claude E. Finn". The signature is fluid and cursive, with the first name "Claude" being more prominent.

For CLAUDE E. FINN
Deputy Director
Administration

cc: CWDA